

City of Burlington

HISTORIC PRESERVATION COMMISSION MEETING MINUTES FOR THURSDAY, JUNE 28, 2007

Chairman Tom Stelling called the meeting to order at 6:30 P.M.

Roll Call: Present: Commissioners Joe Busch, Bob Henney, Judy Stone, Kent Strong, Maria Veronico and Chairman Tom Stelling. Excused: Joel Weis. Also present: Pat Scherrer, City of Burlington Building Inspector, Kristen Niemic and Chris Schanz of RCEDC.

Citizens Comments: None

Approval of May 24, 2007 Meeting Minutes

Chairman Stelling entertained a motion to approved the May 24, 2007 HPC Minutes. Motion to approve made by Commissioner Henney, seconded by Commissioner Strong. All voted aye, motion carried.

Certificate of Appropriateness Application

Jennifer Bero/Beijing Gardens Restaurant, 464 – 468 N. Pine Street, Burlington, WI.

Ms. Bero's project was brought up at the May HPC Meeting. However, due to open meeting laws, action taken last month could not be taken and needed to be reiterated at this evening meeting.

Chairman Stelling entertained a motion to recommend approval. Chairman Veronico-Ventura motioned to recommend approval to the Common Council the Certificate of Appropriateness Application for Jennifer Bero for her project at 464-468 N. Pine Street to allow repair and paint the cornice at the top of building, repair third floor windows, replace the 2nd floor glazing with 3 new windows, with infill brick to match with the existing with harmoniously, colored brick sample to be viewed and approved by a Response Team visit. In addition; the response team will review the owners proposed colors for the lower level bulkheads, doors, siding and transom on the first floor. colors. Seconded by Commissioner Henney. All voted aye, motion carried.

There was additional discussion regarding color choices and Chairman Stelling entertained a motion to amend the Certificate of Appropriateness Application for Jennifer Bero to include Phase Two Portion to include Colors of Roycroft Vellums SW833 and Craftsman Brown SW2835, as presented. Motion to amend made by Commissioner Strong, seconded by Commissioner Bush. All voted aye, motion carried.

Façade Improvement Grant Application

Jennifer Bero/Beijing Gardens Restaurant, 464 – 468 N. Pine Street, Burlington, WI.

Ms. Bero's Façade Improvement Grant Application was submitted for eligible expenses of siding removal and replacement, window removal and replacement, restoration and repair of windowsills and restoration and repair of cornices for a total cost of \$14,862.00.

Chairman Stelling explained the process for payment once work is completed, all paid waivers of lien must be provided and then verification by HPC that work has been completed as approved.

After some discussion, Chairman Stelling entertained a motion to recommend approval of the Façade Grant Application of Ms. Bero's project not to exceed amount of \$5000.00 in grant funds, Motion made by Commissioner Busch, Seconded by Commissioner Henney. Roll Call Vote: Ayes: Commissioners Busch, Henney, Stone, Strong, Veronico-Ventura and Chairman Stelling. Nays: None. Motion carried.

Façade Improvement Grant Application (Tabled at 5/24/07 meeting for finalized costs)
Barbara Stahl/Pine Street Curiosities, 557 N. Pine Street, Burlington, WI 53105

Ms. Stahl was not present to answer questions regarding the Façade Grant Application. The Commissioners discussed that Ms. Stahl was to contact a Glass Company regarding the glass replacement above the transom. She had wanted to replace glass with wood, which typically has not been historically appropriate. After some discussion, Commissioner Busch motioned to table Ms. Stahl's Façade Grant Application until the July meeting. Seconded by Commissioner Veronico-Ventura. All voted aye, motion carried.

Certificate of Appropriateness Application

Mark Hammes/Hammes' Eastside Emporium, 160 E. Chestnut Street, Burlington, WI 53105

Mr. Hammes' Certificate of Appropriateness Application was submitted for repainting the front façade of his project at 160 E. Chestnut Street. Color choices Sherwin Williams Renwick Olive SW2815 and Downing Sand SW2832. After some discussion, Commissioner Busch motioned to recommend approval to the Common Council the Certificate of Appropriateness Application of Mr. Hammes for his project at 160 E. Chestnut Street as presented. Seconded by Commissioner Strong. There was no further discussion; all voted aye, motion carried.

Sign Permit Application

Mark Hammes/Hammes' Eastside Emporium, 160 E. Chestnut Street, Burlington, WI 53105

Mr. Hammes Sign Permit Application was presented for a new sign with Company Logo. After some discussion, Chairman Stelling entertained a motion for approval. Commissioner Strong motioned to recommend approval as presented, with the noted Hammes', not Hamme's. Seconded by Commissioner. All voted aye, motion carried.

Façade Improvement Grant Application

Mark Hammes/Hammes' Eastside Emporium, 160 E. Chestnut Street, Burlington, WI 53105

Mr. Hammes Façade Improvement Grant Application was of signage costs. Total amount estimated of sign \$3500.00, of which \$250.00 would be eligible. After some discussion, Chairman Stelling entertained a motion to recommend approval. Commissioner Veronico-Ventura motioned to recommend approval of the Façade Improvement Grant Application for Mr. Hammes in the amount of \$250.00. Seconded by Commissioner Henney. A Roll Call Vote was taken. Roll Call Vote: Ayes: Commissioners Busch, Henney, Stone, Strong, Veronico-Ventura and Chairman Stelling. Nays: None. Motion carried.

Sign Permit Application

Christopher Haase/Sacred Image Tattoo, 241 E. Chestnut Street, Burlington, WI 53105

Mr. Haase's Sign Permit Application was presented. Photo presented, and Mr. Haase indicated the sign would be placed flush against the building, and not suspended as stated on original application. After some discussion, Commissioner Busch motioned to recommend approval of the Sign Permit Application to Mr. Haase. Seconded by Commissioner Henney. There was no further discussion; all voted aye, motion carried.

Mr. Haase inquired regarding funds being available for his Sign Permit Application. Kristen Niemic of RCEDC indicated all allowable sign funds for his address has been used up.

Certificate of Appropriateness Application

Kathryn Martell, 173 E. Chestnut Street, Burlington, WI 53105

Ms. Martell's Certificate of Appropriateness Application was submitted to renovate the front façade of the building to include various items as listed on the application, in addition to drawing presentations. After some discussion, Chairman Stelling entertained a motion to recommend approval to the Council the project as presented, with pending acceptance of samples being provided for the windows and doors. Motion made by Commissioner Busch, seconded by Commissioner Verinco-Ventura. All voted aye motion carried.

Additional discussion regarding color choices. Colors presented were Olive Green with Downing Sand for windows, and trim on the first, second and third floors. Downing Sand also to be used on the back façade. Commissioner Busch motioned to amend the original Certificate of Appropriateness Application to include colors. Seconded by Commissioner Verinco-Ventura. No further discussion, all voted aye, motion carried.

Façade Improvement Grant Application

Kathryn Martell, 173 E. Chestnut Street, Burlington, WI 53105

Ms. Martell's Façade Improvement Application was for \$5000.00. Projected cost estimates at \$51,150.00. Chairman Stelling entertained a motion to recommend approval. Motion to recommend approval made by Commissioner Busch. Seconded by Commissioner Stone. Roll Call Vote: Ayes: Commissioner Busch, Commissioner Stone, Commissioner, Strong, Commissioner Veronico-Ventura and Chairman Stelling. Nays: None. Motion carried.

Discussion of Current Projects and Response Team Updates.

<i>Applicant/Business</i>	<i>Address</i>	<i>Project</i>	<i>Date Approved</i>
Dave Berlin	120 W. Chestnut St.	Various façade improvements *completed elevation with colors noted & partial floor plan to be submitted to Building Inspector for review of Code conformity.	3/23/06
Paul Zarek/Zarek Insurance <i>See Below</i>	124 & 136 E. Chestnut St.	Bulkheads to stay at existing height with brick removed and wood bulkheads replaced; windows to be replaced with bronze color window frames; façade color to be Downing Sand with trim color to be determined at a later date; brick corbelling detail to be re-installed similar to photo provided dated mid-1965; new steel 6-panel door to be installed (style presented, W-470) to 2 nd story apartments; two 2/3 glass doors similar to drawing to be installed to first floor storefront;	Approved 4/26/07 Completion date: 6/30/07

		deteriorated brick to be replaced if necessary.	
Dale Bruesewitz	140 W. Chestnut Street	Cleaning, priming and a sample paint color on the awning to allow a Response Team Visit to determine appropriate color details of the metal awning and wood trim for final recommendation	7/27/06
Ralph Zumpano/Zumpano's Pizza	180 E. Chestnut St.	Painting of the upper trim on eave Bunglehouse Gray.	9/28/06
Barbara Stahl/Pine Street Curiosities	557 N. Pine Street	Removal of all wood overhang from the front façade to expose the brick and crackled/frosted glass copper framed windows beneath the wood.	10/26/06
Gayle Falk/Burlington Public Library	160 E. Chestnut Street	Request to repair or replace rotting roof railings and spindles with exact or similar polyurethane replicas in identical colors to match current trim.	1/25/07 & 2/22/07
Greg & Judy Lemieux / Chocolate Expressions	256 E. Chestnut Street	Installation of railing on front step as presented in color bronze.	2/22/07
Barbara Stahl/Pine Street Curiosities	557 N. Pine Street	1) Installation of awning in Mahogany with scallops and door to be painted Aurora Brown; 2) Approval of Sherwin Williams Downing Sand and Aurora Brown in a combination at owners discretion where color are placed on window trim and doors; 3) Transom glass to be replaced with glass if possible. If not, must return to HPC for further consideration.	5/24/07
Nicolette Sullivan	256 E. Chestnut Street	Tuck pointing on the blockwork on the building's north and west walls (alley side).	5/24/07

Response Team Visit

Paul Zarek/Zarek Insurance, 124 & 136 E. Chestnut Street

Chairman Stelling stated a Response Team Visit was made to Paul Zarek's project. Mr. Zarek had requested to deviate from the original Certificate of Appropriateness Application, and the Response Team members, Tom Stelling, Bob Henney and Joel Weis all felt it was more appropriate to stay with

the original approved plan of 2005. Also requested was an extension for completion of project to the end of July 2007. Chairman Stelling entertained a motion to recommend extending the project completion to the end of July 2007. Motion made by Commissioner Busch. Seconded by Commissioner Strong. All voted aye, motion carried.

Discussion of how to get out a consistent message to downtown property owners and tenants regarding the HPC. Use of City's website?

Kristen Niemiec of RCEDC had provided copies of the City of Burlington's HPC web page. She felt the site provided good information, with the exception of the Certificate of Appropriateness Application not being available on the web page.

Discussion of HPC's control over new construction in the Historic District.

Kristen Niemiec of RCEDC provided information from various communities on guidelines for new construction in other historic districts. The Commissioners discussed briefly aspects for guidelines. Chairman Stelling asked for their review and to discuss at a later date.

Review of Grant Funding Status.

Questions and Comments concerning potential/future projects.

The Commissioners discussed the two way traffic and the negative impact it has had on many of the business owners. They also discussed various ideas for improvements in general. Commissioner Veronico-Ventura volunteered to talk to downtown business owners regarding their concerns and report the findings back to the HPC Commission.

There being no further items for discussion, Chairman Stelling entertained a motion for adjournment. Motion to adjourn made by Commissioner Strong. Seconded by Commissioner Veronico-Ventura. Chairman Stelling adjourned the meeting at 8:26 P.M.

Minutes respectfully submitted by:

**Deb Rintamaki
Department of Public Works**